

# FICRA BUILDING TRUST BOARD MEETING MINUTES

Thursday, September 12, 2019

**Board Attendees:** Howard Stapleton, President; Naomi Grant, Vice-President; Hal Goodell, Treasurer; Jim Braden, Director. Excused: Gina Olson, Secretary (Jim Braden substituting).

**Minutes** from the July 11, 2019 Trust Board Meeting were approved.

**President's Report:** Howard opened by expressing appreciation for the amazing investment in time volunteers make to help the Trust and FICRA succeed. Howard also reported that the Peninsula Advisory Commission made a unanimous recommendation to the Hearing Examiner in support of a Conditional Use Permit (CUP) to allow the Chapel on Echo Bay to continue to operate as is. We will not know the outcome of their CUP request until a decision is provided by the Hearing Examiner for Pierce County. Howard noted that community spirit and overwhelming community support were important factors in the recommendation to support the Chapel's activities, as well as its existence, for Fox Island. Howard and Jim will continue to learn what they can about the Trust's, and FICRA's, limitations on NCC use as guidelines for the future.

**Consent Calendar Items:** None

**Treasurer's Report:** Hal Goodell

Trust Checking account: Aug 1 Balance: \$111,808.09, Aug 31 Balance: \$117,653.67

Trust Capital Checking: Aug 1 Balance: \$4,083.69, Aug 31 Balance: \$4,083.69

Trust Reserve Checking: Aug 1 Balance: \$1,541.00, Aug 31 Balance: \$1,541.00

Trust Money Market: Aug 1 Balance: \$33,716.70, Aug 31 Balance: \$33,741.04

Trust Savings: Aug 1 Balance: \$154.40, Aug 31 Balance \$193.97

Trust PayPal: Aug 1 Balance: \$3,599.84, Aug 31 Balance \$2,082.49

1. Gina was recognized as having done a stellar job on the T-shirts. The purchases were right in line and she managed to sell the inventory way down. Right on plan.
2. Jim and Hal will be meeting with a person who might become our tax preparer. This person is also an expert on QuickBooks and has business credentials that might help us with our reports and have advice on the combining of FICRA with the Trust. Ray will sit in on that meeting as well.
3. Jim presented two new documents that will become reports for the Projects financial account and the Reserve financial account. Hal is breaking the accounts up such that we can put the bulk of saved funds into Money Market accounts to earn interest. The documents are work in progress but need to be ready for approval at the October board meeting. Jim will provide updated versions of the documents to the Board for input.

## Standing Committee Reports:

- **Nature Center:** No news
- **Finance Committee:** No news
- **Audit Committee:** Tony Moore gave the Committee's 2017 audit report to the Board for review and signatures. They are on to the 2018 audit and have decided that one year at a time is best.
- **Emergency Preparedness (EP), Citizens' Patrol (CP), and the radio club (FIARC):**
  1. Jim shared that the EP Team is meeting this month on planning the next phase. The Plan has been updated and posted. The Neighborhoods group led by A. P. Temple has

continued to develop the existing Neighborhood Coordinator system with better communication and recruiting. We are up to 72 solid coordinators, now.

2. The CP Team is continues to contribute to the safety of Fox Island residents. CP donations are expected to match program expenses this year.
3. The radio club has been working with Fox Island Mutual Water Association to put a repeater on the water tower at Nootka to expand our on-island two-way radio coverage. Other enhancements are also in the works for better communications in an emergency.

- **Building & Grounds Committee:**

1. Fall cleanup is scheduled for October 5<sup>th</sup> with the 12<sup>th</sup> as a weather fallback date.
2. We thank the Skiffington family for their contributions to the Trust over the years with the frosting on the cake being the Little Lending Library. Ellie Skiffington, the originator of the idea, removed the library box for repairs and now has it back in place looking spectacular. We love it and it gets a lot of use.
3. We have completed our fourth Eagle Scout candidate project with Station 3 completion (Reece Zusy) and completion of the four stations' sign boards (Alex Morgan). Congratulation to all four (which includes Ian Murphy and Brandon Bowker) for their terrific accomplishments. All of the volunteers at FICRA and the Trust salute them – our future leaders.
4. Jim will include the projects listed above in the Treasurer's report for input by Board members to be sure we are taking on projects we believe have value to FICRA and the Trust.

**Unfinished Business:**

1. The Island-Wide Garage Sale is set for September 14<sup>th</sup> and has excellent participation (55 sites & 70 households). The Museum (Fox Island Historical Society, or FIHS) site is unavailable this year, so they will be using the NCC. FIHS is sharing the proceeds with the Trust, which is providing the NCC facilities, promoting the event and handling online applications.

**New Business:**

1. Fall cleanup set for Oct. 5<sup>th</sup> w/ 12<sup>th</sup> as fallback.
2. 2020 Party w/ a Purpose co-chair Naomi says date is January 25<sup>th</sup>, theme is Roaring 20's, other fun elements being developed.
3. Facility use policy and guidelines. Dave McHugh reiterated his plea for a covered basketball court at the NCC. Further, Dave requested the Board consider dedicating the South classroom to being a senior center, exclusively. Dave was asked to prepare a proposal, in detail, on the basketball court and senior center for the Board to use for consideration.

The meeting adjourned at 9:25pm. The next meeting is October 10, 2019.

Respectfully submitted by Jim Braden for Gina Olson, Secretary.