

**FICRA BUILDING TRUST
BOARD OF DIRECTORS MEETING MINUTES
Jan 18, 2017 (rescheduled from Jan 11th)**

Board Attendees: Jim Braden, Tony Moore, Ray Kittelberger, Gina Olson, and Mimi Miller in attendance.
Meeting opened by Jim Braden at 7:58 PM after completion of the FICRA Meeting.
Volunteers asked to sign in for the record.

Recognitions: George Metzger was introduced. He has been designing the light display for the Party With a Purpose, January 27th. Bill Welty has composed a song titled Fox Island. The Party With a Purpose is going to have some fun surprises for attendees.

Minutes: The Dec 12, 2017 meeting minutes unanimously approved.

President's report:

Jim reports that John Jolibois planning for Derek Young to attend the February 8 FICRA meeting, as he is interested in giving us an update on what he has been doing. He also wants to know what issues are important to us – we should pass our suggestions along to Jim. Spalling on the bridge is one issue. Lisa Stapleton has advised that women from FI are going to Olympia on Saturday Jan 20th to demonstrate for women's rights.

The NCC heating unit was not re-certified on the last inspection. Jim reassures there is no leak of CO. The heater was put installed in 2001, and has not lasted as long as expected, but this expense, when determined, will be paid via the Cap Reserve Acct. Jim's preliminary recommendation is for replacement in kind - oil. Discussion included that a heat pump is not appropriate, propane is also not a good option for the NCC. Estimates so far from Dana and Sullivan. Estimate also requested for a ductless system (only in auditorium) to help cool the main room during summer events, which will be in the \$10,000 range. Dave McHugh suggested we look a little harder at ductless and he gave Jim some firms to contact.

Consent Calendar Items: (All items approved unanimously)

Decision to accept the t-shirt program from FICRA.

FICRA Trust to offer two t-shirts as an auction item for January 27th PWP Event

Decision made to not place glass recycle station at the NCC at this time. Proposal would be reconsidered if a monitoring committee of volunteers has been established to ensure the site is kept clean.

Treasurers Report: Mimi Miller.

Trust Checking account:

Jan 1 Balance: **\$42803.52** Jan 31 End Balance: **\$38,256.30**

Trust Capital Checking:

Jan 1 Balance: \$ *** Jan 31 End Balance: \$***

Trust Reserve Checking:

Jan 1 Balance: **\$20,480.17** Jan 31 End Balance: **\$20,480.17**

Trust Money Market:

Jan 1 Balance: **\$1,640.56** Jan 31 End Balance: **\$1,640.70**

Trust Savings:

Jan 1 Balance: **\$91.82** Jan 31 End Balance **\$91.82**

Trust PayPal:

Jan 1 Balance: **\$3,924.08** Jan 31 End Balance **\$2555.46**

P&L for Dec reported. Rental coordinator payments should be separate from contract cleaning. Ray would also like to see income received in 2017 for an event in 2018, be deferred income to 2018. Mimi will meet with Finance Committee to work on how to make this delineation. Donations which come into the Trust Checking (then moved to the Capital checking) appear as income. There is more work to do by the Finance Committee..

Committee Reports:

Finance Committee: Jim report. Meeting to be planned to address issues stated above.

Citizen Patrol: Ray Kittelberger reports. There will be a new leadership team starting this month. Stan Weston, founder, will be stepping down. Doug Nelson and Denise Arnold will be monitoring. Patrol has a team of 12, and will continue to keep the crime rate on FI one of the lowest in P.C. The county report for 2017 show property crimes total 25, same as reported for 2016. The majority of these were boat motor theft. Ray feels that the goal of Crime Watch is to continue to keep property crime low. The Deputy reports Dec was a quiet month. Mail theft warning. Traffic control during holidays. Warnings: 4, Citation: a pump was stolen from the FI Water Association.

Emergency Planning: In the process of putting together a budget. There are over 100 block captains signed up. This is positive. We continue to be represented (Abby Schofield, is a director) at Pep-C meetings, and in communication with PCDEM (Pierce County Dept of Emergency Planning).

Building Committee: Jean Peterson, excused. No new reports. Exterior repair deferred to spring/summer. The garage rental rent will increase once the interior electric is completed.

Audit Committee: Tony, Joan and Leslie met on Nov 15th at 1:30 pm. Report is complete and to be signed. Ray suggests that the balance sheet be attached to the audit report for 2016.

Nominating Committee: Jim will contact some at-large members for names to be on the Committee.

Special Committee: PWP (Party with a Purpose) Saturday Night Fever (Jan Auction Event) is scheduled for Jan 27th. There are about 55 registrations on Paypal and Mimi states many incoming Checks. Max 150.

Unfinished Business:

Capital Projects development. Furnace as discussed above.

Letterhead for FICRA/Trust correspondence. Nothing new to report.

‘Advisory Help’ Publicity. Ray suggests we ask for someone with marketing talent, financial experience, and attracting new committee members and board members for future. Ray would like to see a section on the web site which has a location where volunteers can see opportunities. There has been a “Wish List” of tasks maintained in the past. There should be a person who follows up with folks who have contacted us wanting to join in a particular project.

There is a possibility of ordering FICRA Trust pens for \$0.59. Will consider in the future if there is interest in this as a fund raiser or gift to new members.

New Business:

Boy Scouts Expression of support: Donnie Schwendeman is cleaning up the Boy Scout items in the attic. They have yet to inventory, and determine long term vs short term storage. The closet to store Boy Scout supplies above the stairs was completed today. They are enthusiastic to start on projects to help the NCC for merit and badges. Ray would like to support the scouts with a scholarship or other moneys where needed, in lieu of the student scholarship which is no longer in place.

Meeting Adjourned at 9:00 PM.

Next meeting is February 8, 2018.

Respectfully submitted by Gina Olson