

**FICRA BUILDING TRUST
BOARD OF DIRECTORS MEETING MINUTES**

September 8, 2016

Board Attendees: Tony Moore, Ray Kittelberger, and Jim Braden. Mimi Miller and Gina Olson, excused.

Meeting opened by Tony Moore at 7:02 with the Pledge of Allegiance.

Minutes: The minutes from the August meeting were approved.

Tom Taylor delivered a presentation on increasing our insurance coverage for the building.

- ☐ We currently have \$350,000 coverage
- ☐ We would need \$750,000 to replace the building
- ☐ \$550,000 is the least recommended coverage
- ☐ \$1,000,000 liability; \$1,000 deductible, \$1,214 to \$2,300 additional premium depending on coverage
- ☐ An alarm is also recommended
- ☐ The grounds will be improved in the future, as well. Sports fields, ball courts, track, etc. which should have minimal, if any, effect on liability insurance cost.
- ☐ We will redirect this information back to the finance committee for a recommendation to the Board.

President's Report: We had a finance committee meeting. Jim did the minutes. We have many projects. The Finance Committee recommends the priorities shown in the Building Committee report, below. We need to recruit more new people to take over some of the responsibilities (January Fundraiser chair, Nominating Committee, Grants Committee, Easter Egg chair).

Treasurer's Report: Hal Goodell reporting.

Trust Capital Checking: August 31 Balance: \$39,557.00

Trust Reserve Checking: August 31 Balance: \$9,730.17

Trust Checking account: May 31 Balance: \$4,428.67

Money Market: May 31 Balance: \$1,911.28

Trust Pay Pal: May 31 Balance: \$778.00

- ☐ FICRA Fair Summary: Net income \$13,369.59. Similar to 2015. Gina's shirt business went very well selling current as well as some of the inventory. She may do an order for more if there are enough (>20) signing up.
- ☐ Finance Committee's recommended Budget for 2016 was approved.
- ☐ Rental costs will be increased by \$50.00 for half day rental and \$100.00 for full day rental. All recommendations were accepted that have to do with the rental costs and contract terms.

Committee Reports:

Crimewatch: Ray and Mike reporting.

- ☐ Garage Sale: 59 sellers- 48 homes, nine at the museum, two at the Nichols Center
- ☐ Man seen walking around the island. Perhaps handicapped
- ☐ Another man has been seen walking around 10 o'clock PM.
- ☐ Three traffic tickets were issued by the sheriff.
- ☐ We have performed the 500th home check stop

Emergency Planning: Ray reporting.

- ☐ There was a lot of activity at the booth at the fair. Many things were on display. Many organizations participated in the booth. Thanks to Doug Nelson, Bob Bowser and others.

- ☐ Peggy from the County Dep't of Emergency Management will come out to do additional training.

Thanks to Gina Olson for acquiring an AED (donated to us by Gig Harbor FD), and for the donation of the AED wall mount box to be kept on a wall near the kitchen.

Building committee: Jean Peterson reporting:

Jim proposed the following prioritization for the top three projects which was accepted by the Finance Committee:

- 1) Grade parking lot
 - 2) Electricity to garage so we can increase monthly rentals – an important revenue source.
 - 3) Sports field
- ☐ Additional concerns were raised:
 - Irrigation of Sports Field?
 - Leveling the side yard (north).
 - Will new grass on Sports Field still allow parking for the Fair?

A quilting group would like to use the center on Friday's. The rate would be reasonable.

Fall Cleanup: The date has been set for Oct.1. (Oct 8th will be the bad weather makeup date.) Need some chainsaw help.

Still need grant writing help.

Nature Center: Blackberries are being trimmed back. This is a good time to visit since it's not so wet. Leaves are falling.

Special Committees:

- 1) Audit Committee- No report. To meet soon with Board for review.
- 2) Nominating Committee- No report

Unfinished Business:

- ☐ **January Fundraiser:** No chairperson or committee has been formed. We are behind schedule on this.
- ☐ Planning Calendar: Howard is redoing forms.
- ☐ Document repository: Howard needs to train Board members. He will throw out some dates for this.
- ☐ Brochure status: 2016 FICRA Fair photos will be used. Two brochures: What is the NCC used for. And, what are FICRA and the Trust. Could they be handed out at the museum? (Yes) Jim and Hal to review the current draft.
- ☐ Karen was here from the Museum. They would like to be identified as the Visitor's Center. Need to meet with other organizations to coordinate this. Several issues need answers.
- ☐ Building repair: Window sills will be done soon.
- ☐ Bridge proposal: At the August 2 County presentation there were three proposals for building, but no answers for funding. Jim requested permission from the Board to pursue communication/funding with the county on behalf of Fox Island using FICRA/TRUST as the representing organization. Unanimously supported by the Trust and FICRA Board members present.

Next meeting is on October 13, 2016

Meeting adjourned at 8:40.

Respectfully Submitted by Denise Parrish for Ray Kittelberger