

**FICRA BUILDING TRUST  
BOARD OF DIRECTORS MEETING MINUTES  
November 13, 2014**

Board Attendees: Tony Moore, Jim Braden, Ray Kittelberger, and Hal Goodell. Gina Olson excused. Jim Braden recording minutes.  
Meeting opened by Jim Braden at 8:25 pm.

**President's report:** Jim Braden reported on the November 10 Planning Meeting that followed the Finance Committee meeting: The budget process is well along and on schedule. The budget has just a few items open before being ready to present to the Board. Following up on the FICRA flash schedule discussion, Jim pursued the suggestion that we create an internal calendar for scheduling events and the precursor steps for those events to guide us through the year. It was then expanded to have the calendar include all of the island's events (museum, chapel, etc.) to help avoid conflicts in scheduling our events. Howard agreed to put that together. Jim described the reserve study process that, when complete, will help us with budgeting for the long term as we will have a schedule of when our facilities need repairs or replacement. Jim mentioned that the vacation watch process is under review by the Crime Watch committee. Jim asked as to who is going to manage the T-shirt sales for the Fair – Jim will approach Mary Francis, Gina Olson and Kelly Reimer to lead that effort.

**Minutes:** The October 9, 2014 minutes were not approved at this meeting.

**Consent Calendar:** The following items were approved by the board with a unanimous vote:

Confirm Website Purpose

Accept Generator Hookup bid of \$675 by Garland Electric

Adjust our insurance coverage for the NCC to be on replacement cost basis and increase the coverage to \$350,000 for an annual premium increase of \$1,182.

**Treasurers Report:** Hal Goodell

Checking account:

**Beginning Balance: \$23,862.19 Register Balance: \$24,621.12**

Money Market:

**Beginning Balance: \$12,848.30 Register Balance: \$12,849.39**

**Crime Watch:** Stan Weston and Ray Kittelberger. Stan reported that the first two weeks of November were quiet while the weather was bad followed by improved weather and several thefts and break-ins. We have the Sheriff deputies we hire do some of the vacation watch.

Crime Watch patrol members are all in agreement to new reimbursements for fuel only, in the future, not miles. The Citizen Patrol folks log over 10,000 miles in a year doing patrol.

**Emergency Planning:** Ray Kittelberger indicated that the next Emergency Planning meeting is set for November 25<sup>th</sup> at 2 PM. The Committee is getting into the Winter plan which is implementation.

**Building Committee:** Jean Peterson

There is a problem with the chairs scuffing the hardwood floors. Flexy Felt is on one chair and Jean suggests we do several more to confirm the apparently good performance, so far. All agreed. A very good kitchen designer has been found and is helping with design and estimation. Jean is using the kitchen as a cause for the Mardi Gras event and asked to what degree the proceeds there can be dedicated to the kitchen. The Board will mull that as part of the budget process and in light of possible grant money.

**Nature Center: Ed Burrough**

There are invasive species which are gradually being dug out: English Ivy, Himalayan blackberry, and Reed Canary Grass. Other methods of control are being investigated. The Committee is looking into measuring the trails as information to visitors and is looking into ways to make it safe to walk the wet areas.

**Audit Committee: Ray Kittelberger**

**Unfinished Business**

**New Business:**

The philosophy of using the NCC was discussed as the Board works on the rental rates. Jim indicated that there was a developing consensus on the use of the NCC and the resulting rental rules and rates. Those will be finalized by the Finance Committee and presented to the Board for approval at the December meeting.

Septic overhaul status: Jim met with a plumber to open the very old inspection ports and a bid on that is due with the restroom drains to be an additional part of the bid. The plumber suggested we not rush into the drinking water system until we know what the quality of water really is, what the source of any contamination is and then wait until after the kitchen is designed and being done.

Next meeting is on December 9, 2014

Meeting Adjourned at 9:42 pm

Respectfully Submitted by Jim Braden for Gina Olson, Secretary